

**USIHC BOARD OF DIRECTORS MEETING MINUTES
HELD BY TELECONFERENCE
FEBRUARY 9, 2010
9:00 PM-11:00 PM EST**

In attendance: Anne Elwell (President), Kari Pietsch-Wangard, Sara Lyter, Katrin Sheehan, Asta Covert, Sara Lyter, Kathy Lockerbie

Observing: Julie Cole, Dawn Shaw

Secretary's Report: (Susan Peters):

Member households currently number 288, slightly lower than this time last year.



Source: <http://www.icelandics.org/membershipChart.php>

Membership Committee Report: (Kathy Lockerbie)

Kathy inquired whether we could have a non-voting membership for non-US members. Anne will inquire at the FEIF meeting about their perspective on such members and will report at the next meeting. Kathy will circulate an email from FEIF regarding their view on this type of membership.

The Membership Committee and the Constitutional Review Committee will make recommendations regarding fees and other matters affecting the status of this type of membership, the privileges that these members would enjoy as well as the wording and process for the related constitutional amendment.

Anne also recommended that Gayle Smith, who sends out the new member packets, be invited to join the Membership Committee.

Treasurer's Report: (Kari Pietsch-Wangard)

See attached financial statements

Checking account balance	\$ 18324.08
Money market account balance (includes Youth Funds)	<u>\$ 95,584.61</u>
Total	\$113,908.61

Susan will send the results from the silent auction held at the Annual Meeting to Kari.

Kari requested that each Committee should send in a budget as soon as possible, no later than March 7, 2010.

Registrar's report: (Ásta Covert)

No report received

Breeding Committee Report (Katrin Sheehan)

No report received

The Breeding Committee and the Registration Committee jointly developed new registration forms. Anne commended Martina Gates, Andrea Barber, Asta Covert for their excellent work. Katrin Sheehan moved:

That the new registration forms be approved and placed on the website.

Motion passed unanimously.

Asta will send them to Doug for posting on the web.

Sport Committee Report: (Will Covert)

No report received

Constitutional Review: (Kari Pietsch-Wangard)

No report received.

Education: (Sara Lyter)

Feb 5th, 2009 Alexandra Pregitzer

**USIHC
Education Committee report**

1. Translation of German trainer C materials for US FEIF level 1 courses

I would like to get back to IPZV with an answer from our side letting them know if we accept the drafted agreement that I provided with the last board report or what changes we would like to see.

Below is additional information I was able to gather since the last board meeting:

a) opinion Nicole Kempf

Nicole has taught the past FEIF trainer course in the US and will be teaching the next one. She offered her advice based on her experiences working in the US and with us and had some very valid comments.

In short, Nicole recommended to exclude the country specific information from the translations (insurance, poisonous plants, animal rights laws etc...) and to add US specific materials accordingly.

Nicole further said if we would not be able to get IPZV permission or be able to agree on an arrangement, Nicole also offered materials from her side.

b) IPZV

Based on conversations with board members after the last meeting and based on my own questions and concern, I emailed Thomas Schiller from IPZV the following questions and received his answers as follows:

Does he think, it is acceptable for IPZV that we exclude the country specific parts of the materials? Thomas agreed that this makes sense.

What happens if our translation is good for us but not working for the IPZV? Thomas did not think this would happen but he agreed that it would make sense to put some form of limit in writing.

c) cost translation

I would offer to translate the pages at a special rate for the USIHC of USD 12 per hour. I have not yet had the time to do some extensive detailed experimental translations to see how much time the translations would take but my guess is that it will be 80 to 100 hours.

If the translation takes more than 100 hours, than I will volunteer any hours beyond that.

Photos and design are not included but I understand that we would get a digital file from IPZV so that this is all in place and does not need to be layed out.

This rate does not include creating the US specific materials. I am hoping, together, the education committee members can work on those after the translations are ready so that we can add them on without additional cost.

d) cost editing

Rich and Pat Moore offered to edit the document for the USIHC, giving us a special rate of USD 0.50 per page. The total page count is an estimated 350-400 pages. This does not include any newly created pages, just the translated ones.

Personal recommendation:

Provided the board is agreeing on the translation concept, I feel the best way to proceed with this project is to accept the IPZV draft with two major changes in wording. I would like to ask the board for their help with the exact wording. Content:

1. We exclude country specific materials from the translation and will limit the translation to general information which is of use for any given country.

2. We deliver a translation. The content will be double checked, the translation professionally edited. The translated version is the version, that we will use within the USIHC. The USIHC is not responsible for any changes beyond that.

(Smaller changes should not be an issue, this is to protect us from endless discussions)

2. Riding Badge Program

2. 1 Free advertising in the Quarterly magazine was approved by the board provided

- a) the advertising firm is advertising for USIHC sanctioned events only
- b) the applicant is a current member in good standing
- c) benefit applies to all future applicants

The Quarterly committee agreed on the advertising and would prefer to determine the size of these ads depending on availability. Thorunn or our designer will create the ads. Nancy Marie Brown assured there is no extra cost involved with this form of advertising.

2. 2 The USIHC education committee recommends the following changes to the program:

- a) opening up the program to non members charging the current USIHC non/member fee to non members participating. See USIHC policies & procedures, paragraph 18.
- b) allowing participants to enter exams only without previous participation in the seminar. Limited to level 1 and 2 basic riding badge. The committee received some requests and interest in this and feels it would be reasonable to allow testing out on the lower levels.

We ask the board to advise if these changes can be made.

Translation of German Trainer C course notes:

Sara presented the Education Committee's recommendation that the USIHC assume the cost of translating and editing the IPZV Trainer C course materials. She pointed out that we could recoup our costs by selling the translated materials but the IPZV

would retain ownership of the translation and could sell it to other English speaking countries.

The Board recommended that the translation and the contract with the IPZV be limited to the translation of the bullet points in the study guide and that the Education Committee put thought into compiling a more detailed study guide compiled from the notes of students who have previously taken the course.

Anne, Alex and Susan will review the IPZV proposed contract terms and make recommendations with respect to the terms and conditions applicable to the ownership of the translated materials.

Riding badge programs:

Sara also presented the Education Committee's recommendation, so moved by Kari:

That the USIHC open up the riding badge program to non-members provided that they pay the applicable USIHC non-member fee.

That riding badge candidates be permitted to take the applicable riding badge examination without previous participation in the associated seminar. This is limited to level 1 and 2 riding badges only.

Motion passed unanimously.

Pleasure Riding: (Karen Olson-Fields)

No report received.

Promotions: (Cindy Westcott)

No Report received

Quarterly Committee: (Judy Strehler)

No report received.

Web Committee: (Doug Smith)

The Web Committee accomplished the following during the past month:

Updated the officers on the website and the associated email aliases.

Posted the approved amendments to the Constitution.

Posted PRP and National Ranking award results.

Removed individual names, addresses, email addresses, and phone numbers from PDF files on the website. This will reduce the number of mistakes when roles change. Having the addresses scattered across the website makes it difficult to make all the changes. Now, the contract addresses are derived from the membership database instead of being "hard coded" into the PDF files and web pages.

Launched the new Regional Club renewal process.

Automated detection of family memberships with more than two associated adults. An email message will be sent to the Treasurer and Secretary quarterly with the list of suspicious memberships.

Automated detection of multiple memberships sharing the same postal address. An email message will be sent to the Treasurer and Secretary quarterly with a color-coded table of memberships which appear to be sharing a postal address. There is room in the detection process for false positive results. There are also cases where it is completely appropriate for memberships to share an address (a married couple with an adult child might have a family and individual membership and share an address). An administrative page has been added to the website to give the Secretary and/or Treasurer a way to mark acceptable duplicate addresses so they are excluded from future reports.

Youth Committee: (Susan Peters)

The Youth Advisory Board met this week and minutes from that meeting follow. The Youth Committee is preparing for the Youth Cup Tryouts and also prepared a detailed report to FEIF about current activities in the US as a submission for Youth Country of the Year Award. The submission can be found at: (file is too big to send to this server).

http://www.icelandics.org/youth/2009_FEIF_Award.docx

Youth Advisory Board Meeting Minutes January 7th, 2010

Present: Kevin Draeger, Caeli Cavanagh, and Megan Milloy

Absent: Amber Parry, Lucy Nold

Megan and Caeli think Youth Committee can expect to receive about 10-15 youth cup applications.

There was discussion on where the money in the youth fund should go. The youth committee suggested it be spent in 3rds. 1/3 of the budget would go to regional club events. 1/3 will go to helping with youth show costs. 1/3 would help with youth cup costs. Everyone was in agreement with spending the money this way. There was discussion about how we go about this, especially the show costs. We decided there should always be a balance of \$500 dollars in the fund, for fundraising more money, and keeping the fund going.

Proposals for the Sport Committee:

The youth committee is working on lowering the pace age from 16 to 14. They are also going to propose that there be a youth representative at the competitions to explain things to new youth riders. Lastly, they will suggest that the top three youth riders be acknowledge at every show.

Kevin thought they should check on the progress of changing the rule of having to be fourteen to ride in open, so that if you are under fourteen and receive a certain score so many times in that intermediate class you are allowed to ride in that open class. This proposal was passed by the board, but hasn't been changed in the show rules yet.

We discussed having a universal drill team pattern, so that youth from all over the country can get together to ride in big events without having to practice and memorize the drill together a lot beforehand. We think it would be a good idea to have a registry of kids, who would want to participate in this, so if somebody knows about an event they can contact kids to get team together.

Contacts in other countries: Megan will talk to kids from the Netherlands and Sweden, Caeli will talk to kids from Germany, Canada, and France, and Kevin will talk to someone from Iceland. We will find out what kids in other countries do. Amber and Lucy can pick other countries to find out about, or if they know someone from these same countries they can talk to them too. It can't hurt to talk to a few people from the same country.

How to get more youth in big events? Caeli pointed out that we should have more kids at the booths such as at events such as the equifest and not only riding but promoting the youth riding also.

Caeli made an announcement that people are starting to have "webinars" (seminars online, with experienced trainers from all over the world. Everyone agreed that this could be a helpful tool for youth in the United States.

The meeting was adjourned at 8:10.

Old Business:

Email voting:

Email votes during the past month include approval of past minutes as well as the announcement for the new Membership Committee. Letters regarding Heidi Benson and Laura Koskelas were approved and sent.

New Business:

1. FEIF Conference: (Susan Peters)

The following matters will be reviewed at the FEIF conference. The full delegates documents can be found at www.FEIF.org.

1. updating FEIF statutes – Anne commented that there are no changes that would affect the US
2. proposed changes to sport rules relating to the World Championships – Anne recommended that Doug review them with Will Covert (also attending) and vote in accordance with the Sport Committee’s recommendations
3. proposed changes regarding fees to be charged to member countries – Kari has provided her thoughts to FEIF regarding her concerns that the math on Annex 2 of the proposed FEIF Statutes 2010 does not work out. The Board recommends that Doug follow up on this.
4. proposed changes to the breeding rules – Katrin does not see any issues that are problematic for the US, but she will review them with Doug
5. expenses for judges – there appears to be a discrepancy over which countries pay for the cost for travel and lodging of judges at the World Championships. The new rules would require a contribution of 110 euro per rider. If the US sends a full team, this assessment could be more than what it would cost for the travel and accommodation expenses for sending a judge.

Katrin commented that item 5 raises general issues regarding the extent to which the USIHC should contribute to participation in international activities and recommended that a working group be established to look at these items. This would include:

Sending judges to the World Championships
Country Leader and Team Leaders to Youth Cup
Attendance at FEIF Conference

New registration Application forms for domestic and imported horses (Anne Elwell) (see the Breeding Committee report)

Liability (Anne Elwell)

Anne has reports that she will provide to the Board an email regarding the results of her research

Standing Blood Profile for the Icelandic Horse (Anne Elwell)

Anne will circulate a report to the Board on the results of her research.

Meeting dates for Board

Current policy requires that the Board meet on the third Tuesday of the month. The Board recommended that we meet the third Thursday of each month. Anne will

review the applicable policy and recommend changes. The current proposed meeting date for March is Thursday March 18.

Respectfully submitted,

Susan Peters, Secretary

USIHC
Income / Expense Report
January 2010

Income		Expense	
Education Seminar Inc.		Education Seminar exp.	
2010 A/M Education seminar Inc.	320.00	2010 Ed. Seminar at Annual Meet	286.72
Total Education Seminar Inc.	320.00	Total Education Seminar exp.	286.72
 Interest Income	 20.29	 FEIF Evaluation fees	 466.86
 Membership Related Income		 Membership Related Expenses	
2010 A/M Dinner Inc.	1,800.00	Administration	
Farm Listing		Mbshp. Postage	9.78
2010 Farm Listing	1,190.86	Special Awards Exp.	69.89
Total Farm Listing	1,190.86	Total Administration	79.67
 Membership Dues		 Annual Meeting Exp.	
2010 Membership dues		2010 Annual Meeting	
2010 Family Membership	1,791.82	2010 Annual Meeting dinner exp.	2,040.75
2010 Individual Membership	3,928.17	2010 Annual Meeting Room Exp.	803.52
2010 Youth memberships	1.00	Total 2010 Annual Meeting	2,844.27
Total 2010 Membership dues	5,720.99	Total Annual Meeting Exp.	2,844.27
International fees	0.00	 FEIF related expenses	
Total Membership Dues	5,720.99	FEIF Mbshp fees	1,582.26
 Quarterly Inc.		Wire fees for FEIF pmts.	20.00
Quarterly Adv. Inc.	70.00	Total FEIF related expenses	1,602.26
Total Quarterly Inc.	70.00	Total Membership Related Expenses	4,526.20
Total Membership Related Income	8,781.85	 Promotional Exp.	
 Pleasure Rider Program Inc.		Equine Affair Exp.	891.00
2010 PRP Mbshp. Inc.	287.73	Total Promotional Exp.	891.00
Total Pleasure Rider Program Inc.	287.73		
 Registry Income		 Registry Acct. Expense	
Late Stallion Report fees	193.60	Clerical for registry	163.00
Registration fees	372.94	Total Registry Acct. Expense	163.00
Transfer fees	149.26		
Total Registry Income	715.80		
 USIHC Non-Member fees	 75.00		
Total Income	10,200.67	Total Expense	6,333.78

Net Income /(Loss) 3,866.89

02/05/10

USIHC
Balance Sheet Standard
 As of January 31, 2010

	Jan 31, '10
ASSETS	
Current Assets	
Checking/Savings	
Associated Checking acct.	18,324.08
Associated Money Market Acct.	95,584.61
Total Checking/Savings	113,908.69
Other Current Assets	
CDs for Judge Scholarship Fund	
1 yr CD-#2201262884	1,021.84
2 yr CD-#2201262991	2,055.04
4 yr CD-#2201263072	7,236.50
Total CDs for Judge Scholarship Fund	10,313.38
Total Other Current Assets	10,313.38
Total Current Assets	124,222.07
TOTAL ASSETS	124,222.07
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 Youth Cup Fund-unexpended	710.00
Unexpended Judge Schlshp. Fund	10,000.00
Unexpended Youth Funds	4,622.89
Total Other Current Liabilities	15,332.89
Total Current Liabilities	15,332.89
Total Liabilities	15,332.89
Equity	
Opening Bal Equity	96,926.56
Retained Earnings	8,095.73
Net Income	3,866.89
Total Equity	108,889.18
TOTAL LIABILITIES & EQUITY	124,222.07