

## USIHC - BOD 6/17/08 MEETING MINUTES

**Members present** - Laura Benson, Asta Covert, Anne Elwell, Ed Hilgaertner, Kathy Love, Karen Olson-Fields, Kari Pietsch-Wangard, Doug Smith, Bernie Willis

**Regional Club Observers** - Alys Culhane - Alaska Icelandic Horse Assn., Annette Coulon - Kraftur, Dawn Shaw - Cascade Iceland Horse Club

President Bernie Willis brought the meeting to order at 8:05 PM CDT.

**Secretary's Report (Kari Pietsch-Wangard)** The minutes from the May meeting have been approved and posted onto the website. The recording made from the Annual Meeting is full of static and not understandable. Kari will transcribe Karen's notes into minute form and distribute them to the Board for additional input and approval.

The notice for the General Meeting was mailed June 13<sup>th</sup>.

**Treasurer's Report (Ed Hilgaertner)**

5/1/08 Opening balance \$14,793.85

5/31/08 Closing balance \$15,213.87

**Registrar's Report (Asta Covert)**

5/1/08 Opening balance \$73,276.37

5/31/08 Closing balance \$75,576.00

**\*Note: The Quickbooks reports were sent before the meeting.**

**The Board also agreed to postpone the Financial Meeting scheduled from June 19<sup>th</sup> to June 23<sup>rd</sup>.**

### STANDING COMMITTEE REPORTS:

**Breeding Committee Report (Katrin Sheehan, Anne Elwell liaison) No Report Submitted**

**Competition Committee Report (Asta Covert interim Chairperson)**

Please refer to Attachment #1, Updated USIHC Sport Rules.

*The updated rules cover all changes made to FIPO effective April 1, 2008. The Board unanimously approved accepting all of these changes to the USIHC Sports Rules. Asta will email the updated rules to Doug for posting on the website.*

**Education Committee Report (Alexandra Pregitzer, Bernie Willis liaison) No Report Submitted**

**Pleasure Riding Committee Report (Karen Olson-Fields)**

*After the agenda was sent, Karen had submitted three proposals from the Pleasure Rider Committee. The Board was very interested in these proposals and agreed to discuss each one. Even though the Board tries to have a complete agenda available to the Regional Clubs on the Friday before the meeting, this does not restrict the Board from bringing up an important subject, discussing it and voting at any meeting. Overall, these were very simple, well thought out proposals and waiting to vote on them until next month seemed unnecessary.*

***Proposal 1 would limit one person to winning the Gold Medal & Jacket to two times.***

*Currently, there is no limit and this discourages people from certain regions to join if they feel they have no chance of winning. The Board unanimously agreed with this proposal to take effect this year, 2008.*

***Proposal 2 would create a 2,500-hour award level.***

*This would encourage riders to stay with the PR program, as there are new levels to achieve. The Board unanimously approved the creation of a 2,500-hour award.*

***Proposal 3 would allow hours and activities taking place outside of the U.S. to be credited for points to the Pleasure Rider Program as long as it involves the Pleasure Rider member and their USIHC registered horse.***

*There were no objections from the Board on this proposal and was unanimously approved. This will become effective as of July 1<sup>st</sup>, 2008.*

*Karen also shared ideas in development such as recognition for other activities to include therapeutic riding, community service and trail preservation. She would like to see the Pleasure Rider program become more than just riding your horse for points.*

**Promotion Committee Report (Kathy Love)**

*Laura Benson has written an article for Ride! & Western Times magazine's July issue. USIHC was offered a chance to advertise at very reduced rates. Kathy had received email Board approval for a ½ page ad before this meeting. Kathy had sent the Board a proof of the ad, which was enthusiastically approved.*

**Regional Club Committee Report (Andrea Barber, Karen Olson-Fields liaison) No Report Submitted**

**Quarterly Committee Report (Anne Elwell) No Report Submitted**

**Web Site Committee Report (Doug Smith)**

*The electronic Quarterly is now online in full color. The first two issues of 2008 are available for viewing on the website by the membership. Doug wondered when an issue would be allowed to be printed from the website. Anne will confer with the Quarterly Committee to establish how many subsequent issues are to be released before a member can print off an older issue of the Quarterly.*

*Doug also reported that the website is very close to being able to support Icelandic alphabet characters in conjunction with their English equivalents.*

**Youth Committee Report (Laura Benson)**

*Laura reported that \$1,350.00 was raised at the Mountain Icelandic Schooling Show for the Youth Cup riders.*

*Bernie has received an email from Susan Peters asking if there was any USIHC money budgeted for the Country Leader aside from the \$100 cell phone allowance. Susan listed the costs so far for airfare (\$800), Country Leader fee (250 Euro) and application, which had to be FedEx'd to Austria. All of these expenses make being Country Leader very costly. Laura said this is the main reason why they had a hard time finding anyone willing to step forward to be Team Leader and Country Leader. As a rule, travel expenses for anyone, Board Member or otherwise, is not reimbursed by USIHC. Fees related to the event, as in this case, would be another matter. Laura will talk with Susan and Jasmine to get a better idea of the expenses related to the Country and Team Leaders for the financial meeting on Monday. Asta read the*

*application for Country and Team Leader, which clearly stated that if chosen, they would be responsible for all of their personal expenses.*

*Laura reported that there was one more slot given to the US team and Amber Parry was added to the team. She reported that Susan Milloy has taken over as youth leader for the Frida Club in place of Lynne Alfonsi.*

### **SPECIAL COMMITTEE REPORTS:**

#### **Constitution Review Committee Report (Kari Pietsch-Wangard) No report submitted**

#### **Policy and Procedure Committee Report (Anne Elwell)**

See Attachment #2, additions to Policies & Procedures.

*Section 1 was read and approved. Kari asked Anne if she could add more information as to how committee chairs are approved. Anne said all committee chairs are chosen by the Board. If the chair of a committee chooses to step down, the new chair must be approved by the Board. Anne will add more wording to paragraph 10 regarding the process of choosing chairs of committees.*

*Section 2 was read and approved.*

*Section 3 will change the date from October 31<sup>st</sup> to October 19<sup>th</sup>, as this is the date that has been used for the last few years.*

*Section 4 was read and the Board felt it sounded to rigid. There may be an unanticipated expense that should be reimbursed by Congress. Anne will re-word this section and bring it back to the Board.*

*Section 5 was read and Anne asked for input on the type of financial reports we want to see from the treasurer at each monthly meeting. The Board decided they want to have a Profit and Loss, (Income and Expense,) report covering the current month and a year-to-date financial report.*

*Sections 6, 7, 8 and 9 were read and approved.*

*Bernie wanted to re-visit one of the previous Policies regarding communication with the Membership. The Policy (#6 Notices to the membership) stated all notices are to be in writing and mailed to all members. Bernie would like to have the policies state that in certain circumstances, communication to the membership may be done by other means available (e.g. email and website). Anne will go back to that policy, revise it with Doug and bring it back to the Board to review.*

### **OLD BUSINESS:**

#### 1) Email votes:

- A) Approve Sport Seminar fee in Wisconsin in July @ \$350/minimum 8 people  
Votes for: Asta, Bernie, Karen, Kari, Kathy, Laura  
Vote in abstention: Anne  
Votes against: None
- B) Approve Sport Judging Seminar fee in Vermont in August @ \$565/minimum 8 people  
Votes for \$300/participant: Anne, Asta, Bernie, Ed, Karen, Kari, Kathy, Laura  
Votes against: None
- C) Approve ½ page ad in Ride! & Western Times Magazine (\$335 color/\$234 B/W)  
Votes for: Asta, Bernie, Doug, Ed, Laura, Kari, Kathy  
Votes against: None

2) Liability issue for potential USIHC Trainers/Instructors & Certification requirements – Bernie  
*Bernie had contacted an attorney and a number of insurance agencies as well as the American Riders Instructors Certification program and the NHRA (National Handicapped Riders Assoc.) for direction on certifying riding instructors and liability insurance. The Insurance companies said it would not be possible to get liability insurance covering USIHC for certifying instructors and/or trainers. An instructor or trainer could list USIHC as additional insured on their personal liability policy.*

*Anne offered to call the attorney (Julie Freshman) to verify that we can be named as additional insured on someone's policy and can we require trainers/instructors to indemnify us (hold us harmless) and if so will that indemnification protect us.*

*Anne said the Education Committee is concerned that if we are going to start certifying instructors and trainers, we also need to explain what each certification level means these people are able to do. In Germany, Level C covers riding abilities whereas Level B covers the ability to train an Icelandic horse. This information needs to be clearly outlined and found on our website and would need to be done before we list anyone as a USIHC Certified Trainer on the USIHC website.*

*The Certification of an Instructor or Trainer seems to be a two-part process. First, an individual has to complete the USIHC Level 1 and pass the test. USIHC will then give these individuals a diploma certificate. If this individual wants to be known and listed on the website as a "Certified USIHC Level 1 Trainer" they would be required to follow additional criteria on an annual basis yet to be determined.*

*Ideas suggested for Certification of instructors and trainers who have completed the USIHC Level 1 Training Course and passing the test were:*

- 1. Personal Liability Insurance naming USIHC as additional insured*
- 2. Continuing Education*
- 3. Documented activity (e.g. giving lessons, clinics, etc.)*
- 4. Completion of CPR and First Aid courses*

*The concern with these requirements is that it would have to be monitored on an annual basis. Some of the Board wondered if it is Congress's business to dictate how or what they do with their "ability" (training, teaching, etc.). Some of the Board members felt it was important that some sort of continuing education be required to be sure these certified trainers are keeping their knowledge current. Possibly we need a disclaimer on the website saying completion of the Level 1 course does not necessarily mean this is the individual's only knowledge. It was agreed that we should provide information to the public as to what was tested in order to receive the USIHC Level 1 diploma and possibly the German trainer A,B,C levels as well as Holar's Year 1, 2 &3 certification.*

*The Board unanimously agreed it was important to acknowledge those who have passed the USIHC Level 1 Trainer course with a diploma. Kathy will create a diploma certificate mock-up for approval.*

*At this time the Board was not comfortable with actually "certifying" anyone's training ability and listing on the website. All agreed this needs more thought and discussion.*

3) Reimbursement from WC team and FEIF attendees for their charges paid by USIHC – update  
*Ed reported that all of the FEIF attendees have paid what they owed. Heidi had not given any clarification on the charges resulting from the 2007 WC. This will have to wait until she is able to do so.*

4) Credits from FEIF – update

*Ed reported that he has received acknowledgement from FEIF of our request for past credits and they are reviewing it.*

**NEW BUSINESS**

1) Changing our mission statement on the website to coincide with the certificate of incorporation –Bernie  
*Doug will send the Board an email with proposed wording.*

2) Director insurance – Bernie

*This was discussed earlier under the Trainer/Instructor liability issue. Director and Officer Liability insurance is limited to financial mismanagement issues.*

3) Development of budgets – Bernie

*To be discussed at the Financial Meeting on Monday, June 23<sup>rd</sup>.*

4) Policy on judges judging family members and/or customers – Kari

*At last month's meeting, this issue was briefly touched upon. Kari would like the Board to have an official policy on whether or not Congress competitions will allow judges to judge family members and/or customers if they are the only judge hired. As there is not enough time to discuss it now, it will be taken up at the next meeting. In the meantime, the Sports/Competition Committee and the Breeding Committee will get input from their members and the Board is encouraged to discuss it via the Board email list.*

The meeting was brought to a close at 10:03 PM CDT

**THE NEXT REGULAR BOARD MEETING IS SCHEDULED FOR JULY 15<sup>TH</sup>, 2008**

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**SEE NEXT PAGE FOR ATTACHMENTS**

## **Attachment #1 (Note: Changes are highlighted in red)**

### **USIHC COMPETITION RULES**

The USIHC adopts all provisions contained in **FIPO** (Rules for Icelandic Horse Events) **6.8/2008 (Valid as of April 1, 2008)** as well as **FIRO** (General Rules) established by **FEIF** (International Federation of Icelandic Horse Associations). Eight Sections of FIPO are modified as set forth below to achieve the maximum measure of USIHC compliance with Sections as is presently possible in the United States.

#### **Section 2.4.2 Inspections:**

Inspection of shoes and protective equipment lies within the responsibility of the judges. If there is no mandatory shoeing check, the riders should be given the opportunity of a voluntary check before the competition. During the competition, the judge can check tack as each horse leaves the track after completing a class.

Any judge in doubt as to whether or not there has been a breach of the shoeing or protective equipment rules may order an inspection to be carried out. One or more judges appointed for this purpose will carry out the inspection. The riders and the judges may call on the assistance of an official farrier and veterinarian if these have been designated by the show. The judges decide whether the shoes or the protective equipment are complying with the regulations. They can demand that the shoes be removed and replaced. The rider concerned has no right to claim compensation. If the official farrier removes the shoes, the cost is to be paid by the organizer; otherwise it is the responsibility of the rider concerned.

At every competition the riders using soles shall inform the show organizer at the time the horse is entered for the competition. A list shall be prepared for the judge of all horses wearing soles.

In the event a rider refuses to follow the request of the judge, the horse will be eliminated from the entire competition.

#### **Section 4.2 Tracks:**

The definition of regulation tracks is as defined in FIPO Section 5.1. In the event a regulation track is not available tests may be conducted on a track or in an arena with a minimum circumference of 650 feet with long sides a minimum of 200 feet.

#### **Sections 4.3 and 5.2 Judges:**

All FIPO classes must be judged by at least one International FEIF Sports Judge. In the event classes are scored by more than one International FEIF Sports Judge, they will judge individually, separately and openly.

#### **Section 4.7 Starting Order:**

Where Open Classes are conducted as individual programs (FIPO 5.4.1) the starting order will be drawn by lot. Any horse entered for a class after the starting order has been set has to start at the beginning of the class.

The starting order must be strictly adhered to. Any change, even with the consent of those concerned, is forbidden.

#### **Section 4.8 Demonstration Rider:**

At the discretion of the show organizer, a demonstration rider should ride the class fifteen minutes before the start of each class. This performance is to be discussed with the judges in order to ensure uniform scoring.

### **Section 5.5 Left rein and right rein groups:**

In classes, which are conducted in groups, starting groups of no more than six riders are formed by the show organizer, judge or gatekeeper. Choice of rein shall be by majority vote of the riders in the group. In the event of a tie, left rein is to be assumed to be the preference.

The first group shall enter the arena and perform the class, after which they shall exit the arena. Succeeding groups shall do the same. When all groups have ridden the entire class shall return to the arena for the announcement of the results.

In finals, the majority of the riders determine the rein on which the first section is begun. In the event of a tie vote, the vote of the preliminary round's winner is doubled.

### **Section 5.9 Prizes:**

In the case of equal marks for first or succeeding places, the judges shall re-examine their marks and shall determine the placing of the riders tied until the first five riders are placed.

## **RULES OF GENERAL APPLICATION**

1. **Finals.** The riders in finals shall be the first five placing in the preliminary round. If two or more horses share the fifth position, all horses involved qualify for the final round.

### **2. Eligibility.**

**Open:** Any rider 14 years and over.

**Pace disciplines:** Any rider 16 years and older.

**Professional:** A professional rider is one who has accepted remuneration of any kind within a two-year period prior to the show in question for training or riding Icelandic Horses.

**Intermediate:** Any non-professional rider who has not achieved a final score of 6.0 or higher three times, riding the same or different horses, in a specific discipline at USIHC sanctioned competitions.

**Novice:** Any non-professional rider who has not achieved a score of 5.0 or higher three times, riding the same or different horses, in a specific discipline at USIHC sanctioned competition. In other words, a rider who has achieved a score of 5.0 or higher three times in Novice Tolt is ineligible to enter that class again and must advance to the Intermediate level in Tolt. This rider may continue to compete as a Novice in the other discipline until he/she achieves a score of 5.0 three times in those remaining Novice classes. Thereafter he/she must advance to Intermediate Division.

**Youth:** Youth classes may be split into classes with the following age groups:

1. Eleven years and under.
2. Twelve through sixteen years.

A rider may enter any class or level unless specifically prohibited by the definition of that class or level. In other words, a rider may enter at the same show, Intermediate and Novice classes if he/she is a **non-professional** rider and has not achieved a score of 5.0 or above three times at USIHC sanctioned competitions in that discipline.

The cut-off score in those classes will follow the rider only. It will not follow the horse or the horse and rider combination.

An amateur rider who enters an open class may also enter the same class at the Amateur Level riding the same horse at the same competition.

A rider may ride in Novice if they meet the criteria or Intermediate if they meet the criteria. In addition they may also enter Amateur and/or Open levels. This includes entering any of the Tolt classes on the same horse, or 4 Gait and 5 Gait on the same horse.

A rider may enter the same class with more than one horse. Where the Open Class is conducted as individual programs, no limit shall apply. In classes conducted in groups, the rider shall be allowed, as many entries as there are groups for the class.

**Compliance.** The individual responsible for enforcing compliance with all the USIHC Sport Rules at sanctioned shows shall be an Intern Judge. If an Intern Judge is not available then the official Scribe shall enforce the rules. In the absence of either an Intern Judge or Scribe then a designated member of the Sport Committee will enforce compliance by all show participants with the rules. In all cases the individual must have a solid working knowledge of the USIHC Sport Rules. All the materials and information needed to ensure proper compliance shall be provided by the show organizer. If a dispute arises as a result of a decision made by this individual an appeal may be made in a timely fashion to the Judge who shall have the final decision.

**Jurisdiction.** The USIHC Competition Rules are National Rules, to be utilized in any USIHC Sanctioned Show. In the event an International FEIF Show shall be conducted in the United States it must be conducted pursuant to the entire FIPO then in effect, including the provisions excluded or amended in these National Rules.

**Revisions to FIPO and the USIHC Competition Rules.** As revisions to FIPO are approved by FEIF, the USIHC will determine if the USIHC Competition Rules should be revised in accordance with the FIPO revisions. Other revisions to the USIHC Competition Rules may occur as circumstances demand.

**Arbitration.** For the duration of a competition an Arbitration Committee must be formed consisting of the following:

1. The competition manager or a representative previously appointed by him/her
2. The head judge
3. A rider's spokesman, elected before the start of the competition by those actively competing. If the riders' spokesman has to be substituted, then the rider with the second highest votes will become the spokesman's representative.
4. The sport chairperson or delegate previously appointed by him/her

All decisions made by the Arbitration Committee are final. No one may be involved in any arbitral decisions, who is either directly concerned or has interests therein or is any other way prejudiced.

Arbitration proceedings are conducted verbally. Minutes are to be taken, which should at least include the following information:

1. Members of the arbitration committee
2. Place and time of the proceedings
3. Parties present
4. Issues and decisions of the committee.

Arbitration proceedings are public. Conferring is done in private. Decisions by the arbitration committee are taken on a simple majority. In the event of votes being equal, the chief judge will have the casting vote. The decision then must be immediately given in writing to the party concerned.

**Dress Code.** All provisions in FIPO Section 3.3 shall apply. The dress requirements in all FIPO classes at USIHC sanctioned shows shall be those required at international sport competitions. The dress

requirements in all non-FIPO classes shall be those allowed in Pace Race and Pace Tests.

## **CLASS DESCRIPTIONS**

The class descriptions listed below are taken directly from FIPO and will be the USIHC required classes. The scores from these classes will be recorded in the USIHC National Ranking database.

### **OPEN DIVISION**

These classes may be entered by any rider 14 years and older.

#### **Tolt 1 Open (FIPO T1) or Tolt 3 Open (FIPO T3)**

##### **Preliminary Round:**

At the discretion of the show organizer, the preliminary round may be conducted pursuant to FIPO Section 5.4.1 (Preliminary rounds with one rider on the track) or FIPO Section 5.4.2 (Finals and preliminary rounds with more than one horse on the track). The manner in which the class will be conducted must appear in the show premium.

##### **Sections:**

1. Begin at the middle of the short side and ride one round in **slow** tolt on either rein. Return to walk at the middle of the short side and change rein.
2. From the middle of the short side ride one round in **slow** tolt, lengthen stride distinctly on the long sides.
3. From the middle of the short side ride one round in **fast** tolt.

##### **Final round:**

The finalists ride together and are instructed by the speaker. They ride the same sections as in the preliminary round on both reins as described in 5.4.2.

#### **Tolt 2 Open (FIPO T2)**

##### **Preliminary Round:**

This class is ridden with three riders on the track at once. The horses show the three sections as instructed by the speaker as described in FIPO Section 5.4.2. They start on the rein chosen by the riders in each group pursuant to FIPO Section 5.5 as revised.

##### **Sections (called by the speaker):**

1. Any **speed** tolt
2. **Slow**, steady and calm **speed** tolt. Return to walk and change rein
3. **Slow** to medium **speed** tolt, holding both reins in one hand clearly showing no rein contact with the horse's mouth

The marks for section 3 are doubled.

##### **Final round:**

The finalists ride together and are instructed by the speaker. They ride the same sections as in the preliminary round as described in 5.4.2.

#### **Four-gait Open (FIPO V1) or (FIPO V2)**

At the discretion of the show organizer, the preliminary round may be conducted pursuant to FIPO Section 5.4.1 (Preliminary round with one rider on the track) or FIPO Section 5.4.2 (Finals and preliminary round with more than one rider on the track). The manner in which the class shall be conducted must appear in the show premium.

Preliminary round:

The test may be ridden on either rein. The rider has four and a half rounds to show the following gaits in any order:

1. Slow tolt
2. Slow to medium speed trot
3. Medium walk
4. Slow to medium speed canter
5. Fast tolt

Each gait may be shown only once, walk for a half round and the other gaits for one full round.

Final round:

The finalists ride together. The horses show the gaits in the order instructed by the speaker as described in 5.4.2. The rein is determined pursuant to FIPO Section 5.5.5.

### **Five-gait Open (FIPO F1) or (FIPO F2)**

At the discretion of the show organizer, the preliminary round may be conducted pursuant to FIPO Section 5.4.1 (Preliminary round with one rider on the track) or FIPO Section 5.4.2 (Final round and preliminary round with more than one rider on the track). The manner in which the class shall be conducted must appear in the show premium.

Preliminary round:

The test may be ridden on either rein. The rider has four and a half rounds to show the following gaits in any order:

1. Slow to medium speed tolt
2. Slow to medium speed trot
3. Medium walk
4. Slow to medium speed canter
5. Racing pace

Each gait may be shown only once, walk for a half round and the other gaits for a full round. The racing pace is shown on the long sides only. The marks for tolt and pace will be doubled.

Final round:

The finalists ride together and show the five gaits in the order instructed by the speaker as described in FIPO Section 5.4.2. The rein is determined pursuant to FIPO Section 5.5.5 as revised.

The horses may show racing pace 3 times on one long side. The riders choose the long side by majority vote. In the event of a tie, the vote of the preliminary round winner is doubled.

The marks for tolt and pace will be doubled.

## **INTERMEDIATE DIVISION**

Intermediate classes are open to all non-professional riders who have not achieved a score of 6.0 three times,

riding the same or different horses, in a specific discipline at USIHC sanctioned competitions. Once a rider has achieved a score of 6.0 or higher three times in a specific discipline, he/she must compete in either the Amateur or Open Level classes thereafter in that discipline.

The conducting of a final round in Intermediate Classes is in the discretion of the show organizer. In the event a final round is conducted it shall be pursuant to FIPO Section 5.4.2.

**Intermediate Tolt (FIPO T5):**

The class is ridden with no more than six horses on the track at once. The rein is selected pursuant to FIPO Section 5.5 as revised. The horses show the sections as instructed by the speaker pursuant to FIPO Section 5.4.2.

Sections:

1. **Slow** tolt. Return to walk and change rein
2. **Slow** tolt on the short sides, fast tolt on the long sides

**Intermediate Loose-Rein Tolt (FIPO T6):**

This class is ridden by no more than six riders on the track at the same time. The rein is selected pursuant to FIPO Section 5.5 as revised. The horses show the sections as instructed by the speaker pursuant to FIPO Section 5.4.2.

Sections:

1. **Slow** to medium **speed** tolt
2. **Slow** to medium **speed** tolt, holding both reins in one hand clearly showing no rein contact with the horse's mouth on the long side

**Intermediate Four-gait (FIPO V3):**

Choice of the extended gait (tolt or trot) must be given on the entry form.

This class is ridden with no more than six riders on the track at once. The rein is chosen pursuant to FIPO Section 5.5 as revised. The sections are ridden as instructed by the speaker pursuant to FIPO Section 5.4.2.

Sections:

1. **Slow** to medium **speed** tolt
2. **Slow** to medium **speed** trot
3. Medium walk
4. **Slow** to medium **speed** canter
5. **Fast** trot or **fast** tolt

When calculating the final mark for a combination, the lowest mark for any gait except medium to **slow speed** tolt is disregarded.

**Intermediate Five-gait (FIPO F3):**

This class is ridden with no more than six riders on the track at once. The rein is chosen pursuant to FIPO Section 5.5 as revised. The sections are ridden as instructed by the speaker pursuant to FIPO Section 5.4.2.

Sections:

1. **Slow** to medium **speed** tolt
2. **Slow** to medium **speed** trot
3. Medium walk
4. **Slow** to medium **speed** canter
5. Racing pace

Racing pace will be shown three times on the long side. At least one-half of a long side should be shown to get any marks for pace. When calculating the final mark for a combination, the lowest mark for any gait except medium to **slow speed** tolt is disregarded.

## NOVICE DIVISION

Novice classes are open to all non-professional riders who have not scored 5.0 three times, riding the same or different horses, in the Novice classes in USIHC sanctioned competitions. In other words, once a rider has scored 5.0 or above three times in a

Novice Tolt class, he/she may not compete further in that class and must compete thereafter in the Intermediate Tolt class. He/she may continue to compete in the other

Novice classes until he/she has achieved a score of 5.0 three times in the other Novice classes. Thereafter he/she must compete in the Intermediate Division.

The conducting of a final round in Novice Classes is in the discretion of the show organizer. In the event a final round is conducted, it shall be pursuant to FIPO Section 5.4.2.

### **Novice Tolt (FIPO T7):**

This class is ridden with no more than six riders on the track at once. The rein is chosen pursuant to FIPO Section 5.5 as revised. The sections are ridden as instructed by the speaker pursuant to FIPO 5.4.2.

Sections:

1. **Slow** tolt. Return to walk and change rein.
2. Any **speed** tolt

### **Novice Four-Gait (FIPO V5):**

This class is ridden with no more than six riders on the track at once. The rein is chosen pursuant to FIPO Section 5.5 as revised. The sections will be ridden as instructed by the speaker pursuant to FIPO Section 5.4.2.

Sections:

1. Any **speed** tolt
2. **Slow** to medium **speed** trot
3. Medium walk
4. **Slow** to medium **speed** canter

## YOUTH DIVISION

These classes are open to riders 16 years and younger as described below.

The conducting of a final round in Youth Classes is in the discretion of the show organizer. In the event a final round is conducted it shall be pursuant to FIPO Section 5.4.2.

### **Youth Tolt (FIPO T8):**

This class is ridden with no more than six horses on the track. Rein is chosen pursuant to FIPO Section 5.5.5 as revised. The sections shall be ridden as instructed by the speaker pursuant to FIPO Section 5.4.2.

Sections:

1. **Slow** tolt
2. Any **speed** tolt

### **Youth Four Gait (FIPO V6):**

This class is ridden with no more than six horses on the track. The rein is chosen pursuant to FIPO Section

5.5 as revised. The sections will be ridden as instructed by the speaker pursuant to FIPO Section 5.4.2.

Sections:

1. Any **Speed** Tolt
2. **Slow** to medium **speed** trot
3. Medium walk
4. **Slow** to medium **speed** canter.
5. The start into canter and the stop after canter into walk are shown in groups of two to three riders as instructed by the speaker.

### **RANKED CLASS CHART**

	Tolt	Loose Rein Tolt	Four-Gait	Five-Gait
Open	T1 or T3	T2	V2 or V2	F1 or F2
Intermediate	T5	T6	V3	F3
Novice	T7		V5	
Youth	T8		V6	

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### **Attachment #2**

The following are proposed additions to the Policies document. They include things I remembered, things others remembered, stuff in the Minutes, and starts on topics we should have policies on and maybe even started developing policies on but fell through the cracks.

Some of these paragraphs are rather unartfully drawn but I did the best I could pending further discussion and clarification.

1. The following sentences should be added to paragraph 11:
  - A. Board member may be a member of any Committee regardless of any requirements for membership including participation.
  - B. A Committee chair may remove from membership any member who has not participated in the discussions or work of the Committee for a period of six months. The Committee Chair shall give 30 days notice of the removal to the member in question so that the member may provide reasons for the non-participation if he or she wishes to continue to belong to the Committee.
2. The purpose of the Calendar of Events on the Website is to publicize events (such as clinics, seminars, competitions, exhibitions, etc.) put on by USIHC members as well as official events of other FEIF member organizations. The listing shall include the name of the event, type of event, date and location of the event and the name and contact information of the member or association putting on the event.

3. Memberships received after October 31 of each year shall include membership for the following calendar year.
4. All members seeking reimbursement for expenses incurred in Congress-related activities shall submit the request in advance of incurring the expense with an anticipated estimate of the expense. Members seeking reimbursement for approved expenses shall submit receipts for all expenses for which reimbursement is sought.
5. The treasurer and registrar shall submit reports at each Board meeting [in what form?]
6. All bills received by the Treasurer or Registrar related to the activities of a Committee shall be sent to the Committee chair for review. The Committee Chair shall be responsible for verifying the accuracy of the bill and that it is appropriate for the Treasurer or Registrar to pay. The Committee Chair shall advise the Treasurer or Registrar of his/her decision and report on all portions not deemed to be accurate or owed.
7. All programs and activities of the Congress should be developed with a goal that they become self-sufficient. Since reaching this goal is often not possible in the initial stages of a program or activity, the responsible Committee shall develop a plan for initial financial support of programs and activities in their early developing stages as well as the plan to achieve self-sufficiency.
8. Board meetings are held by telephone conference call on the third Tuesday of each month unless otherwise agreed to by the Board. The Agenda for each meeting (including any Committee reports) is determined by Friday of the preceding week and placed on the website for review by the Regional Clubs who may have an observer present on the conference call. Closed meetings or closed portions of the meetings may be scheduled at the discretion of the Board.
9. The Board must approve any communication that is sent or published in the name of the Board.

06/13/08

**Congress-USIHC**  
**Profit and Loss Standard**  
 May 2008

	May '08
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Mbshp. Acct. Inc.</b>	
Evaluation-FEIF fees	510.00
Farm List	110.00
FEIF Conf. Reimbsmt.	967.22
<b>Membership Dues</b>	
08 Family memberships	125.00
08 Individual Memberships	255.00
	380.00
<b>Total Membership Dues</b>	
Stallion Book Inc.	-100.00
	1,867.22
<b>Registry Acct. Inc.</b>	
Duplicate Registration fees	50.00
Late Stallion Report fees	400.00
Registration fees	1,550.00
Transfer fees	390.00
	2,390.00
	4,257.22
<b>Total Income</b>	
<b>Expense</b>	
<b>Mbshp. Acct. Exp.</b>	
<b>Administration</b>	
Conference Calls	133.95
	133.95
<b>Total Administration</b>	
Pleasure Rider Pgm. Exp.	856.47
<b>Quarterly Expenses</b>	
postage for Quarterly	16.92
	16.92
<b>Total Quarterly Expenses</b>	
Spaeri Award	107.70
	1,115.04
<b>Total Mbshp. Acct. Exp.</b>	
<b>Promotional</b>	
Display booth shipping	56.16
	56.16
<b>Total Promotional</b>	
<b>Registry Acct. Expense</b>	
Clerical for registry	231.00
Reg. Office supplies	30.15
Registry Postage	105.22
	366.37
<b>Total Registry Acct. Expense</b>	
	1,537.57
<b>Total Expense</b>	
	2,719.65
<b>Net Ordinary Income</b>	
	2,719.65

06/13/08

**Congress-USIHC**  
**Profit and Loss Standard**  
May 2008

	<u>May '08</u>
Net Income	<u><u>2,719.65</u></u>

**Congress-USIHC**  
**Profit and Loss Standard**  
 January through May 2008

	<b>Jan - May '08</b>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Mbshp. Acct. Inc.</b>	
Evaluation-FEIF fees	510.00
<b>Farm List</b>	
08 Farm list	2,354.46
Farm List - Other	110.00
<b>Total Farm List</b>	2,464.46
FEIF Conf. Reimbsmt.	967.22
<b>Membership Dues</b>	
08 Family memberships	4,012.38
08 Individual Memberships	5,860.65
<b>Total Membership Dues</b>	9,873.03
<b>Pleasure Rider Program Inc.</b>	726.00
<b>Quarterly Inc.</b>	
Quarterly Adv. Inc.	1,644.72
Quarterly back issue sales	45.00
<b>Total Quarterly Inc.</b>	1,689.72
Spaeri Award Inc	300.00
Stallion Book Inc.	-200.00
Youth Cup Tryout Fees	350.00
Mbshp. Acct. Inc. - Other	0.00
<b>Total Mbshp. Acct. Inc.</b>	16,680.43
<b>Registry Acct. Inc.</b>	
Duplicate Registration fees	100.00
Late Stallion Report fees	2,000.00
Non Member fees	450.00
Registration fees	4,480.00
Transfer fees	1,290.00
<b>Total Registry Acct. Inc.</b>	8,320.00
<b>Total Income</b>	25,000.43
<b>Expense</b>	
<b>Mbshp. Acct. Exp.</b>	
<b>Administration</b>	
Conference Calls	585.07
Government fee	25.00
Tax. Prep. Services	435.00
<b>Total Administration</b>	1,045.07
Annual Meeting Exp.	300.00
Election exp.	452.36
<b>FEIF related expenses</b>	
FEIF Mbshp fees	2,677.00
Wire fees for FEIF pmts.	42.00
<b>Total FEIF related expenses</b>	2,719.00

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**Congress-USIHC**  
**Profit and Loss Standard**  
 January through May 2008

	<b>Jan - May '08</b>
Insurance	1,324.00
Pleasure Rider Pgm. Exp.	915.87
Quarterly Expenses	
Graphics	3,000.00
postage for Quarterly	97.93
Quarterly Printing	4,516.94
	7,614.87
Total Quarterly Expenses	7,614.87
Spaeri Award	207.70
WorldFengur Exp.	1,724.20
	16,303.07
Total Mbshp. Acct. Exp.	16,303.07
Promotional	
Display booth shipping	56.16
Equine Affair Exp.	651.72
	707.88
Total Promotional	707.88
Registry Acct. Expense	
Clerical for registry	2,000.00
Printing & reproduction-Regist.	212.27
Reg. Office supplies	146.88
Registry Postage	215.23
	2,574.38
Total Registry Acct. Expense	2,574.38
Service fees	
Bank Fees	
Wire fees	42.00
Bank Fees - Other	18.00
	60.00
Total Bank Fees	60.00
Total Service fees	60.00
Youth Exp.	
Youth Cup Exp.	350.00
	350.00
Total Youth Exp.	350.00
Total Expense	19,995.33
Net Ordinary Income	5,005.10
Other Income/Expense	
Other Expense	
Returned check fees	18.00
	18.00
Total Other Expense	18.00
Net Other Income	-18.00
Net Income	4,987.10